



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
MINUTES OF THE  
REGULAR BOARD MEETING**

**February 28, 2019**

District Office Board Room  
435 Sixth Street  
Woodland, CA 95695

Attendance Taken at 5:00 PM:

Present:

Deborah Bautista Zavala  
Morgan Childers  
Debbie Decker  
Teresa Guerrero  
Karen Rosenkilde-Bayne  
Rogelio Villagrana

Absent:

Jake Whitaker

Updated Attendance:

Jake Whitaker was updated to present at: 5:02 PM  
Karen Rosenkilde-Bayne was updated to absent at: 6:05 PM  
Karen Rosenkilde-Bayne was updated to present at: 6:06 PM  
Morgan Childers was updated to absent at: 8:45 PM  
Morgan Childers was updated to present at: 8:47 PM

**A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.**

Minutes:

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

**B. APPROVAL OF BOARD AGENDA - ACTION**

**Motion Passed:** Motion was made to approve the agenda. Passed with a motion by Rogelio Villagrana and a second by Karen Rosenkilde-Bayne.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana  
Absent Jake Whitaker

**C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

Minutes:

Speech Therapist Jane Beauchane addressed the Board regarding her support for Preschool SDC Teacher April Green.

#### **D. CLOSED SESSION AGENDA**

**D.1. Conference with Real Property Negotiators Regarding the potential purchase, sale, exchange, or lease of Real Property, Pursuant to Government Code 54956.8, for the following properties:**

**D.1.a. Property: 9544 Mill Street, Knights Landing - Field on South End of Campus, Agency Negotiator: Tom Pritchard, Superintendent, and Lewis Wiley, Assistant Superintendent, Business Services, Negotiating Parties: Woodland Joint Unified School District and Knights Landing Community Services District**

**D.2. Conference With Labor Negotiator, Tom Pritchard: WEA, Pursuant to Govt. Code 54957.6**

**D.3. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**D.3.a. Resolution 36-19: Non-Reelection of Probationary Certificated Employees**

**D.3.b. Resolution 37-19: Non-Reelection of Temporary/Long Term Substitute Certificated Employees**

**D.4. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation: One Case, Pursuant to subdivision (d) of Government Code Section 54956.9**

Minutes:

The Board recessed at 5:04 p.m. and reconvened in Closed Session at 5:06 p.m. Closed Session ended at 6:00 p.m.

**E. RECONVENE IN OPEN SESSION - 6:00 P.M.**

Minutes:

The Board President reconvened the meeting in Open Session at 6:05 p.m.

**E.1. Pledge of Allegiance**

Minutes:

Trustee Whitaker led the Pledge of Allegiance.

**E.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

Minutes:

The Board President announced that the Board approved in Closed Session Resolution 36-19: Non-Reelection of Probationary Certificated Employees. Passed with a motion by Rogelio Villagrana and a second by Morgan Childers.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

The Board President announced that the Board approved in Closed Session Resolution 37-19: Non-Reelection of Temporary/Long Term Substitute Certificated Employees. Passed with a motion by Rogelio Villagrana and a second by Teresa Guerrero.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana

Yes Jake Whitaker

## **F. SUPERINTENDENT'S REPORT AND ANNOUNCEMENTS**

### **F.1. Spotlight on Excellence: Career Technical Education (CTE) Student Award Recipients**

Minutes:

Career Technical Education Coordinator Crystal Grooms presented the Spotlight on Excellence Award to Career Technical Education (CTE) Student Award Recipients. President Decker presented them with certificates of achievement.

### **F.2. Superintendent's Report**

Minutes:

Superintendent Tom Pritchard did not share a report at this meeting.

**G. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

Minutes:

The following individuals addressed the Board regarding their concerns with the Special Education Program: Nicole Allison, Julia Ortiz, Trish Martin, Lulu Hernandez, Diane Duncan, Debbie Roe, Lucy Postlewaite, Tammy McMillan, and Michelle Mann.

## **H. REPORTS**

### **H.1. Report from Woodland Education Association (WEA)**

Minutes:

WEA President Jennifer Shilen shared information regarding WEA activities.

### **H.2. Report from California School Employees Association (CSEA)**

Minutes:

CSEA President Todd Freer shared information regarding CSEA activities.

### **H.3. Report from Student Board Members**

Minutes:

Cache Creek High School Student Board Member Miguel Mares shared information about Cache Creek HS events.

### **H.4. Report from Board Members**

Minutes:

President Decker read the following statement, which was previously emailed to all Trustees: One of my first board meetings as a new trustee, the previous Assistant Superintendent of Ed Services was working through her presentation to the Board. In my comments, in open session, I pointed out a couple of typos and some weird grammar on a slide. She was very embarrassed and I felt terrible. I apologized to her the next day and vowed not to do that again. Fast forward a little bit and, again in open session, I asked staff a difficult question for which they were unprepared to answer. I inadvertently sandbagged them and didn't give them the opportunity to be prepared to answer my question and to confidently engage in dialog about the issue. What became crystal clear to me, with that experience with Stacey in particular, is presenting to the Board is an intimidating experience for staff. It's stressful and challenging, under the best of circumstances. I feel it's important to give staff the courtesy of providing them advance notice of the questions that might come up in open session - so they can be prepared to answer and engage in dialog. That's not to say we shouldn't ask hard questions about the topics on our agenda, but to give staff the opportunity to be prepared to successfully and completely answer our questions. In our questions and comments during open session, we communicate (individually and collectively) what's important to the Board. Let's strive to keep our focus on the big picture, and the policies and practices which support our students, teachers, and staff.

Trustees Bautista Zavala, Guerrero, Rosenkilde-Bayne, Villagrana, and Whitaker shared information regarding activities that they have participated in since the last Regular Board Meeting.

## **I. INFORMATION**

### **I.1. Educational Services**

#### **I.1.a. Review Special Education Program and Services**

Minutes:

The item 'Review Special Education Program and Services' was presented by Associate Superintendent of Educational Services Elodia Ortega-Lampkin in a PowerPoint presentation. Carolynne Beno, Assistant Superintendent of the Yolo

County Special Education Local Plan Area (SELPA), also assisted with the presentation.

Public Comment:

The following individuals addressed the Board regarding their concerns with the Special Education Program: Diane Duncan, Jenna Myers, Amanda Bryson, Barbara Chase, and Erik Thompson.

#### **I.1.b. Review Low Performing Students Block Grant**

Minutes:

The item 'Review Low Performing Students Block Grant' was presented by Executive Director of Teaching and Learning Christina Lambie in a PowerPoint presentation.

Public Comment:

WEA President Jennifer Shilen requested that the associations be involved in the process.

### **I.2. Superintendent's Office**

#### **I.2.a. Report by Woodland Public Library Teen Advisory Board Regarding the Memorandum Of Understanding Between The City Of Woodland Public Library Department and Woodland Joint Unified School District**

Minutes:

The item 'Report by Woodland Public Library Teen Advisory Board Regarding the Memorandum Of Understanding Between The City Of Woodland Public Library Department and Woodland Joint Unified School District' was presented by students on the Woodland Public Library Teen Advisory Board in a PowerPoint presentation.

#### **I.2.b. Review Resolution for Custodial Worker Appreciation Day**

Minutes:

The item 'Review Resolution for Custodial Worker Appreciation Day' was presented by Superintendent Tom Pritchard.

#### **I.2.c. Update on WJUSD Long-Term Planning Efforts**

Minutes:

The item 'Update on WJUSD Long-Term Planning Efforts' was presented by Superintendent Tom Pritchard in a PowerPoint presentation.

### I.3. Business Services

#### I.3.a. Financial Status Report Including Cash Flow Report (Written Report)

Minutes:

The item 'Financial Status Report Including Cash Flow Report' was presented as a written report.

#### I.3.b. Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year (Written Report)

Minutes:

The item 'Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year' was presented as a written report.

### J. CONSENT AGENDA

Minutes:

Trustee Villagrana pulled the following items from the Consent Agenda for separate action: J.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 13-19, J.4.b. Approve Resolution 39-19: Women's History Month - March 2019, and J.4.c. Approve Resolution 40-19: Arts Education Month - March 2019.

**Motion Passed:** Motion was made to approve the Consent Agenda, as modified at the meeting. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana  
Yes Jake Whitaker

#### J.1. Business Services

##### J.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 13-19

**Motion Passed:** Motion was made to approve P.O. numbers 1-4 and 8-9 on the Purchases of Items/Services in Excess of \$15,000: List 13-19. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero

- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**Motion Passed:** Motion was made to table P.O. numbers 5-7 on the Purchases of Items/Services in Excess of \$15,000: List 13-19. Passed with a motion by Rogelio Villagrana and a second by Deborah Bautista Zavala.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

#### **J.1.b. Approve Resolution 38-19: Revision to the 2018-19 Budget**

### **J.2. Educational Services**

#### **J.2.a. Approve Overnight Field Trips as Follows:**

**J.2.a.I. Woodland High School Puente Program Students to Participate in a College Tour, Southern California, March 13-15, 2019**

**J.2.a.II. Pioneer High School Puente Program Students to Participate in a College Tour, Southern California, March 13-15, 2019**

**J.2.a.III. Pioneer High School Future Farmers of America (FFA) Students to Participate in the 2019 California State University, Fresno State FFA Finals and Field Day, Fresno, CA, April 12-13, 2019**

**J.2.a.IV. Pioneer High School Future Farmers of America (FFA) Students to Participate in the FFA State Speaking Competition, Anaheim, CA, April 23-25, 2019**

**J.2.a.V. Pioneer High School Future Farmers of America (FFA) Students to Participate in the 2019 FFA State Leadership Conference, Anaheim, CA, April 25-29, 2019**

**J.2.a.VI. Pioneer High School SkillsUSA Team to Participate in the SkillsUSA State Leadership and Skills Conference, Ontario, CA, April 25-28, 2019**



**J.2.a.VII. Woodland High School SkillsUSA Students to Participate in the SkillsUSA State Leadership and Skills Conference, Ontario, CA, April 25-28, 2019**

**J.2.a.VIII. Pioneer High School Future Farmers of America (FFA) Students to Participate in the Cal Poly FFA State Finals and Field Day, San Luis Obispo, CA, May 3-5, 2019**

**J.2.a.IX. Pioneer High School Advanced Placement U.S. History Students to Participate in Museum and University Visits, Los Angeles and Santa Barbara, CA, May 22-24, 2019**

**J.2.a.X. Science and Technology Academy Sixth Grade Students to Participate in an Educational Outdoor Science Camp, Alliance Redwoods, Occidental, CA, March 25-29, 2019**

**J.2.b. Approve Petition for Early Graduation for Student #EG 19-12**

**J.2.c. Approve Comprehensive School Safety Plans for 2018-19 for Elementary and Secondary School Sites**

### **J.3. Human Resources**

**J.3.a. Approve Certificated Personnel Report, 19-13**

**J.3.b. Approve Classified Personnel Report, 19-13**

### **J.4. Superintendent's Office**

**J.4.a. Approve Board Meeting Minutes:**

**J.4.a.I. January 24, 2019 - Regular Board Meeting**

**J.4.a.II. February 7, 2019 - Special Board Meeting**

**J.4.b. Approve Resolution 39-19: Women's History Month - March 2019**

**J.4.c. Approve Resolution 40-19: Arts Education Month - March 2019**

**Motion Passed:** Motion was made to approve Resolution 39-19: Women's History Month - March 2019 and Resolution 40-19: Arts Education Month - March 2019. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

**Yes** Deborah Bautista Zavala

**Yes** Morgan Childers

Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana  
Yes Jake Whitaker

**K. TRUSTEE COMMENTS/REQUESTS FOR FUTURE BOARD ITEMS**

Minutes:

There were no requests for future Board meeting items.

**L. DATE, TIME, AND PLACE OF NEXT SCHEDULED REGULAR BOARD MEETING:**

Minutes:

March 14, 2019 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.

**M. ADJOURNMENT**

Minutes:

The Board President adjourned the meeting at 9:41 p.m. in memory of Trustee Whitaker's cousin, Bo Chapman, who passed away recently.

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BOARD CLERK

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BOARD PRESIDENT